MINUTES OF FACILITIES PLANNING AND IMPLEMENTATION COMMITTEE

Tuesday, March 14, 2006 5:30 p.m. Warren Green, 2nd Floor Meeting Room Hotel Street, Warrenton, Virginia

Present:

William Downey, Board of Supervisors
Richard Robison, Board of Supervisors
Anthony Hooper, Deputy County Administrator
Tom Boyer, Deputy Director, General Services
Kevin Burke, County Attorney
Maria Del Rosso, Library
Butch Farley, Director, General Services
Wanda Mercer, Executive Assistant, General Services
Larry Miller, Parks & Recreation

Guests:

Gail Barb, Clerk, Circuit Court David Flohr, Sheriff's Office Katherine Heritage, Assistant County Administrator Helen Zaleski, Circuit Court Bill Weber, Citizen

Mr. William Downey called the meeting to order at 5:30 p.m. on Tuesday, March 14, 2006.

APPROVAL OF AGENDA

The agenda was approved as published.

APPROVAL OF MINUTES OF THE FEBRUARY 14, 2006 MEETING

The minutes of February 14, 2006 were approved as published.

PROJECT REVIEW/UPDATE

Library Status Report

<u>John Barton Payne</u> – Committee members approved the Dominion Virginia Power submitted quote of \$38,000+/- to relocate the power lines. Most of the electrical lines will now be above ground except for the underground portion from the bank to the transformer. Mr. Boyer will await Dominion's schedule before releasing the project schedule. Project funds should be identified and reported to the committee at the April 2006 meeting.

Parks and Recreation Projects

Mr. Larry Miller presented an overview of Parks and Recreation projects.

Addition to Marshall Community Center

Mr. Doug Carter with Davis, Carter, Scott (DCS) stated that an additional \$29,000 was required to incorporate the McDonough, Bolyard, Peck comments into the drawings. Mr. Downey requested the County Attorney review the contract and County's options in obtaining biddable documents from DCS. There is \$13,000 left on the DCS contract to complete the design. Per Mr. Downey, no further monies will be paid for biddable drawings.

<u>Raymond Farm</u> – The feasibility study in the amount of \$900,000 has been received for the building.

Northern Swimming Pool – Once applied for, building permits will take approximately 1 week to process. Miller Brothers has agreed to sign the contract. Alpha Management Company reports to Mr. Ron Mabry, who in turn, issues progress reports. There have been issues locating dry pliable soil. Two sites have been identified and another for the building. Mr. Downey would like monthly reports to the FPIC to include the overall project status, permit status, schedule status, tracking of change orders, etc.

Project Review – Courthouse / Adult Detention Center (ADC)

Mr. Boyer reported that the project was on schedule.

The Clerk's Office is scheduled to move April 1, 2006.

The OSHA drywall sanding concern has been addressed. Sanding will be done after work hours. The complaint and response will be posted.

Approvals were given for Courthouse Change Order #19 in the amount of \$44,424 and Adult Detention Center Change Order #20 in the amount of \$3,550.

Currently, twenty-five (25) change orders remain for the Courthouse and ten (10) change orders remain for the Jail.

Final completion of the project is scheduled for April 24, 2006. Once the overall project has completed, Mr. Boyer can better project the entire costs including the costs for the blinds, the walkway between the Courthouse and Warren Green, and the handicap ramp.

<u>Adult Detention Center (ADC)/Jail</u> – Mr. Boyer reviewed his drawings on renovations needed at the Sheriff's Department. First and second floor space near the rear will be converted to two-three offices, conference space and break area. This project will be bid outside of the current renovations and costs should be below \$100,000.

General Services Project Summary

Mr. Tom Boyer reviewed the project summary.

<u>Warren Green</u> – Additional rotted wood has been uncovered on the area surrounding the beam near the tree. Because of this new finding, further tests will be performed to identify other rotted areas.

Alice Jane Childs – Minor punch list items remain.

<u>Fleet Maintenance Roof</u> – Minor punch list items remain.

<u>Data Center</u> – Plans will be released March 15, 2006 with the pre-bid on-site on March 22. Bids close on April 6. The project budget is estimated at over \$600,000 unless bids state otherwise. The mechanical and UPS systems are 100% redundancy. The 50 KvA generator is being bid as Phase II and as an alternate.

Old Jail Museum – A pre-construction meeting with J. Crowder and Old Jail Museum staff was held on March 10, 2006.

<u>Warrenton Fauquier Joint Communications Center Upgrade</u> – Hurd and Obenchain estimates the project may be in excess of \$300,000. Mr. Boyer is awaiting an explanation of costs from Mr. Mike Hurd.

<u>For Discussion Only – Sheriff's Office Storage</u> – Due to current unsecured locations, the Sheriff's Office has requested a building large enough to house all evidence in one place. Mr. Boyer presented rough drawings showing the layout and faux brick on a 40'x50' concrete storage building. Mr. Boyer will present cost considerations including HVAC, electrical, sprinkler systems, fire and burglar alarms, etc. at the April meeting. Mr. Hooper will schedule a work session for the Board of Supervisors. Funding needs to be established.

General Services/Warrenton Fire Company Access

The School System was asked to identify alternate entrances. Modifications were made to one of the Warrenton Fire Company's options with serious issues relative to parking, asphalt, and storm water management. The current 2nd access would convert to a cul-de-sac; the main entry would be relocated to the rear of the Transportation trailer; the 1st gate would become the 2nd gate, accessed by taking away some of the current (insufficient parking). The fire department has not offered to pay for any of the entrance relocation costs which will be astronomical due to storm water management compliance. Mr. Downey requested that the property zoning be identified. This access item will be discussed in detail at the Joint Facilities meeting in April 2006.

Next Meeting Date

The next meeting of the Facilities Planning and Implementation Committee will be Tuesday, April 11, 2006, at 5:00 p.m. The Joint Facilities meeting will begin at 6:00 p.m.

With no further business, the meeting adjourned at 6:15 p.m.

Future Discussions Items

Extension Office CIP Submission.

Parks and Recreation possible relocation to Raymond Farm.